



The Welby Way

BEE LINE

THE LATEST NEWS AT WELBY WAY CHARTER ELEMENTARY SCHOOL

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www.welbyway.org

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Welby Way Updates

The safety and welfare of our students and staff are our highest priorities and to that end, we conduct various emergency drills throughout the school year. So you are familiar with the procedures during each drill, following is a brief explanation for each drill.

The goals of the drills are to improve our ability to protect students, save lives and reduce injuries. Please take the time to discuss these drills with your children, so they can take comfort in the knowledge that you are aware of our procedures, in the event that we have an emergency on campus.

Earthquake Drills: During an earthquake drill, students and staff will drop, cover, and hold on until the shaking stops. Once the shaking has stopped, teachers will check for injured students in their classroom and the teacher and students of adjoining classrooms. Students and teachers will evacuate, quickly and quietly, to the northeast corner of the school near Callicott Ave. Evacuation is necessary following an earthquake because of possible damage to the buildings and aftershocks. Each class has a designated area and once the teacher has taken attendance and has reported any missing or absent students, he/she reports to the command center to begin his/her duty. Teams of school staff members conduct search and rescue, emergency first aid, and other disaster operations following an earthquake. **Request and Reunion** gate stations are set up and posted on the eastside of the school on Callicott Ave. **The Request gate is located near the northeast corner of the school on Callicott Ave. Once parents have checked in with staff members at the request gate, students are called to meet their parents at the reunion gate. The Reunion gate is located near the southeast corner of Callicott Ave. Only people listed on the child's emergency form may take a student home. Make sure that the information is current. Once this procedure is completed, parents may take their students home.** As we evaluate these drills in subsequent meetings, we are always looking for ways to improve the drills, be it needed materials such as tents, stretchers, flashlights or ways to conduct our searches in more thorough, expedited methods. If there has been damage to the school, students will not be allowed to re-enter buildings until they have been inspected by the Office of Environmental Health and Safety. Parents will be alerted as to the status of when the students may be allowed back at school through our Connect Ed phone system.

Important Dates!

- Mon. 2/9 - Fr. 2/13:** Candy Grams on Sale
- Mon. 2/9:** Parent University @ 7:00 p.m. Common Core, SBAC testing, Depth of Knowledge
- Tues. 2/10:** POWW Meeting @ 8:00 in Room 37
- Wed. 2/11:** Charter Tour @ 8:30 a.m.
- Wed. 2/11:** Parent University @ 7:00 p.m. - Graduation requirements and School Report Card
- Mon. 2/16:** School Closed for President's Day
- Tues. 2/17:** Site Action Council Meeting @ 7:00 pm
- Wed. 2/18:** Parent University @ 3:00 p.m. - Understanding magnet point system.
- Fri. 2/20:** Father/Daughter Dance from 6:30 p.m. - 9:00 p.m.
- Mon. 2/23:** Parent University @ 7:00 p.m. - Close reading and reading comprehension strategies.
- Wed. 2/25:** Parent University @ 7:00 p.m. Graduation requirements and School Report Card (repeat)
- Mon. 3/2:** Enrollment begins for 2015-16 Kindergartners
- Wed. 3/4:** Spring Pictures for K-4 and 5th Grade Culmination Pictures
- Thurs. 3/5:** Literacy Day from 8:15 a.m. - 9:15 a.m. with parents.
- Sat. 3/7:** Mother/Son Event
- Fri. 3/20:** Talent Show @ 6:00 pm
- Wed. 3/25:** Open House from 6:00 p.m. - 7:00 p.m. (note change)
- Mon. 3/30 - Fri. 4/3:** Spring Break
- Minimum Days:** Wed. 3/11; Thurs. 3/12; Fri. 3/13; Wed. 3/25; Wed. 6/3; Thurs. 6/4

Fire Drills: During a building fire on campus, teachers will evacuate their classes to the northeast corner of the school near Callicott Ave., away from the fire or smoke. Students and teachers will evacuate quickly and quietly to their designated areas. Teachers will take attendance to ensure that all students are present. Everyone will remain in the designated area until an all-clear signal has been given and it is safe to return to the classrooms. We have practiced fire drills during recess and lunch times, as well as during class times. We expect our students to know the fire drill procedures even in the absence of their teacher. Our yard duty personnel have been trained in our emergency procedures and are capable of monitoring the situation. If there is fire damage to the school, students will not be allowed to re-enter affected school buildings until they have been inspected by the Office of Environmental Health and Safety. Our Connect Ed phone system will be utilized to contact parents if there is a real emergency.

Shelter-in-Place: During a shelter in place drill, students are moved (or remain) inside their classrooms for their safety because there is a threat to the well-being of the students on campus. There are several reasons why a school may initiate a shelter in place, including chemical spills in the area, brush fires, or any kind of airborne contaminants. During our shelter in place drills, teachers are responsible to secure individual classrooms. Teachers close and lock doors and windows, seal gaps under doors and windows with wet towels or duct tape and seal vents with aluminum foil or plastic wrap. During a shelter in place drill, school administrators and district officials work

closely with law enforcement and other outside agencies to maximize student safety.

Lockdown: Lockdowns are implemented for a variety of reasons, including an intruder on campus, police action in the area, disruptive community incident, or even a dangerous animal on campus. In a lockdown, as well as in a shelter in place, school buildings are used to help protect the students from outside harm. During our lockdown drills, teachers close doors, window blinds, and make sure the room is secure. Students are instructed to stay away from doors and windows. Every two rooms have “portable toilet” facilities that are set up, so no one has to leave the classroom. Everyone remains in place until an all-clear signal has been sounded.

Rapid Relocation: If a lockdown progresses into an Active Shooter situation, a rapid relocation may be applied. If there is an active shooter and students are in imminent danger, the **administrator may** initiate a rapid relocation if that does not place students in the path of the gunman. This action may apply to the entire campus, or just an affected portion. If students are in imminent danger, **teachers may** initiate rapid relocation for students without being directed by an administrator. All our teachers have gate keys that will allow them to leave campus and relocate to a safe facility. An immediate Connect Ed will be sent out just to our families revealing the safe location, enabling a safe exit from the campus.

Relocation Off-site Evacuation: Off-site evacuation takes place when a decision is made that it is unsafe to remain on campus. The principal will announce the move based on law enforcement command and determine the safest route to take to our designated off site location. Possible evacuation locations could be Highlander, Haynes or Hale schools. A Connect Ed message will be sent out when the decision is made. Teachers will take their student rosters when leaving the building and take attendance once the class is assembled. Once assembled off-site, teachers and students will stay in place until further instructions are given. When clearance is received, students and staff may return to the campus. Blackboard Connect Ed will be utilized to inform parents about the situation.

We are dedicated to assuring our Welby Way family that our teachers are prepared to react to any emergency in a reasonable and responsible way and thus ensure that the highest level of safety is achieved during an incident.

Congratulations to our November Honor Assembly Winners!!

Kindergarten: Varsha M., David J., Jordan G. **First:** Max P., Noah C., Ethan N., Daniella D. **Second:** Kayla T., Arshani D., Gianna A., Christopher A., Arpan B., Shresha P., Sophia G. **Third:** Jack M., Jaelynn P., Eric P., Julia G., Ethan M., Enya B.

Fourth: Jasmine M., Ori C., Nandini K., Gabrielle S., Aidan M. **Fifth:** Donovan M., Jasmine P., Sasha K., Alexa M., Rylie W., Ali M., Eric C., Maya S.

Congratulations to our January Honor Assembly Winners!!

Kindergarten: Ori B., Navnith B., Liam L. **First:** Rastin H., Sree P., Adam K., Marcus K., Peter M. **Second:** Leah L., Noah S., Saskia H., Olivia P., David A., Joaquin P., Piper V.

Third: Janey K., Elizabeth V., Daniela G., Logan W., Madison B., Noah L., Maxwell M., Madison B. **Fourth:** Yashita P., Dylan C., Sabariish S., Sophia W., Erika Y., Abhinay R., Donya M., Sanjana D., James P., Annie H.

Fifth: Charlotte B., Nia J., Brian H., Olivia D., Ethan C., Maylene G., Omer M., Max L.

Important Points to Remember

- You must bring valid I.D. in order to pick up your child. Remember to bring your photo I.D.
- Your child will be released ONLY to people you have designated on emergency form and that individual must have a photo I.D. No exceptions will be made.
- During an emergency, do not call the school. It ties up the phone lines. A Connect Ed will be sent to you.
- If you can walk, please walk to pick up your child or park a few blocks away. We need to keep the roads clear for emergency vehicles.
- **Please make sure that your emergency phone numbers and designated people are up-to-date.**



IMPORTANT MATCHING GIFT MESSAGES FROM POWW AND THE ANNUAL GIVING CAMPAIGN: Did you know that several companies match funds for the donations you make to the school? The AGC (Annual Giving Campaign) volunteers at Welby who follow up on this say that we currently have a potential of earning over \$10,000 more this year, but we need the help of the employee (that's YOU the Welby parent) to collect the funds. In the next week, a letter will be coming home to you if your company participates in this matching program and there are matching funds still available. YOU will need to contact your employers Human Resources department and follow up with what is required (it is different for every company). If this letter gets sent to your home PLEASE follow up. Letters are only going home to families where there is definitely money available from your employers matching program.

Attention ANTHEM Employees!

You may qualify for a 500 dollar donation to the school from ANTHEM, just for being a Welby parent.

Please contact Alejandra Aylwn at: Alejandra.Aylwin-Colmenares@wellpoint.com

and she will give you the details. Thank you!

Lastly, many of you signed up for Matching Funds but we have not been able to get in touch with you to contact your HR Department for what is needed to receive these funds. If you know your company matches donations, and you have not already heard from us (Welbys AGC volunteers) you need to contact your HR department in order to get the ball rolling. In the next few weeks a committee representative will work with the families that have not yet started this process, so we can get all the money for Welby to keep doing wonderful things for our kids. Thanks!



A MESSAGE FROM POWW PRESIDENT, SHARON KEATING: Having been the POWW President has made the past 2 years fly by very quickly for me. Now that my kids will be in 5th grade for the 2015-2016 school year, I am looking forward to changing my focus to helping with 5th grade fundraising and events. I am grateful that I have been able to join in the process and to work alongside such hardworking parents and with a school staff who is appreciative and supportive of all we do. Working with these amazing people has been a good experience for me, both personally and professionally. Most importantly, it is extremely gratifying to know that the work we've done as a parent group has made a difference in the lives of all of our kids, and will continue for all students fortunate enough to attend Welby in the future.

I ask that each of you take a moment to consider stepping up to be the POWW President for the 2015-2016 school year. I would gladly show you the ropes and help you along the way. Your reward is an amazing school for your kids. Please email me at parentsofwelbyway@gmail.com if you would consider taking on this position.

PIZZA COOKERY RESTAURANT FUNDRAISER FEBRUARY 17 AND FEBRUARY 18: You don't have to cook breakfast, lunch or dinner if you head over to the Pizza Cookery on February 17 and 18 between the hours of 7:00 a.m. – 9:00 p.m. A portion of each check will be donated to Welby.

RED ROBIN FUNDRAISERS GETS WELBY \$370.27!: Last months restaurant fundraiser brought in more than \$370. Thank you to everybody who came and supported our school.

FATHER/DAUGHTER DANCE: Save the date for Friday, February 20 for Welby's Annual Father/Daughter Dance. The dance will be held in the auditorium from 6:30 – 9:00 p.m. and will be a Western Hoedown theme. All Welby girls are welcome to bring that special man in their lives (Dad, Grandpa, Uncle., etc.)

LOVE IS IN THE AIR WITH CANDY GRAMS! Candy Grams will be sold at lunch and after school from February 9 to

February 13. Get them for the whole class, your favorite teacher or other wonderful Welby staff member!! Spread the love at Welby this Valentines Day!

CALLING ALL VOLUNTEERS – GET YOUR PICTURE TAKEN ON 2/18: Please come to the front of the school on Wednesday February 18th to be included in the 2014 Yearbook volunteer photo. We will take one photo right at 8:00 for those who need to get on their way to work, and another at 8:10 for those who wait with their kids on the yard in the mornings.

CARDS FOR TROOPS: Wednesday March 4th will be Welbys annual “cards for troops” day. Students can come in during their lunchtime to decorate cards and write a short note to be forwarded to our military service people and or to our veterans. If any Welby student has a family member who is on active duty, and would like us to send letters to their family member, please send us their mailing information at parentsofwelbyway@gmail.com so we can forward them the cards.

WELBY LANDSCAPE/GARDENING CLUB: The Welby gardening club meets every Wednesday after school from 2:45 – 3:30 at the Welby garden behind room 18. All grade levels are welcome to come help with planting and weeding. Kinder and First graders will need a parent to be with them. Just bring a pair of gloves and we will put you to work. There is no cost to join – we would love to have you! We are also looking for any parents who have connections to gardening centers. Please contact Mrs. Kearns in Room 18 for more details or email: cfk5770@lausd.net.

PLEASE VISIT OUR WELBY WAY WEBSITES:

www.welbyway.org and www.parentsofwelbyway.com



(Contact the Beeline Editor at kristy.haystack@gmail.com)